



"Accepting the Challenge"

Personnel Committee Minutes

Monday, October 17, 2011 – 12:00 noon
Board Room, Administration Office

Present: L. Ross (Chairperson) D. Karnes, G. Kruck, Dr. Michaels,
G. Barnes, B. Switzer

1. CALL TO ORDER

Trustee Ross, Chairperson, called the meeting to order at 12:15 p.m.

2. APPROVAL OF AGENDA

Item C – "Head Teacher – Off-Campus" was referred to In-Camera discussions. The agenda was approved as amended.

3. REVIEW OF COMMITTEE MINUTES

The Committee minutes of September 26, 2011 were noted without comment.

4. COMMITTEE GOVERNANCE GOAL ITEMS

NIL

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) MSBA Pension Plan for Support Staff

This matter was discussed with no further action to be taken at this time.

B) Superintendent Evaluation

This item was considered. The Committee requested that the Superintendent job description be provided at the next Committee meeting for further discussion of this matter.

C) Head Teacher – Off-Campus – IN-CAMERA

It was noted that this matter had been deferred from September 26, 2011 Committee meeting. This item was referred to Senior Administration for further information

D) Education Requirements – Support Staff

Trustee Ross provided the Committee with follow-up from the recent Joint Job Evaluation Review referencing the Division practice that all support staff positions require a minimum educational requirement of Grade 12. This matter was discussed at length. It was agreed that there may be some positions that may not require Grade 12 as work related experience may be satisfactory. It was agreed that a recommendation be provided to the Board for consideration.

Recommendation:

That the practice requiring a Grade 12 minimum educational requirement for all support staff positions be discontinued effective January 1, 2012.

E) Aboriginal Education School Support Assistant

The “draft” position description submitted to the Committee was reviewed and discussed. It was noted that the Divisional Futures and Community Relations Committee was still considering this matter in discussions with members of the Aboriginal Community with a subsequent meeting scheduled. It was agreed that this item be brought back to the Personnel Committee for consideration following the noted discussions.

5. OPERATIONS INFORMATION

The following correspondence was received as information:

- MSBA Pension Plan Administration/Consulting/Retirement Consulting Changes.
- MSBA Collective Bargaining Update – September 30, 2011.
- MSBA Salary Bulletins:
 - Interlake S.D. and Interlake Association of Non-Teaching Employees (IANTE);
 - Pembina Trails S.D. and Pembina Trails Teachers Association;
 - River East Transcona S.D. and River East Transcona Teachers Association;
 - Portage la Prairie S.D. and Portage La Prairie Teachers’ Association;
 - Whiteshell S.D. and Whiteshell Teachers’ Association;
 - St. James-Assiniboia S.D. and St. James-Assiniboia Teachers’ Association;
 - Brandon School Division and CUPE Local 737;
 - Seine River S.D. and Seine River Teachers’ Association;
 - Winnipeg S.D. and Winnipeg Teachers’ Association;
 - Border Land S.D. and Border Land Teachers’ Association.

6. NEXT REGULAR COMMITTEE MEETING: 12:00 noon, Monday, November 28, 2011, Administration Office – Board Room.

The meeting adjourned at 1:20 p.m.

Respectfully submitted,

L. Ross, Chairperson

D. Karnes

G. Kruck

M. Snelling (Alternate)